

## Application Form for BSc (Hons) International Accounting

Registration Number (Non-Local Higher and Professional Education (Regulation) Ordinance): 252294

Application No: \_\_\_\_\_  
(For office use only)

### 1. Intended Programme of Study

Year of Entry		Month	
Campus	Hong Kong School of Commerce ( Austin Road Centre)		

### 2. Personal Details

Last Name	_____ (Eng ) _____ (Chi )	First Name	_____ (Eng ) _____ (Chi )
Gender	_____	Date of Birth	____/____/____ (DD/MM/YY)
HK ID card Number	_____	Email Address	_____
Nationality	_____	Mobile Phone	_____
Correspondence Address	_____ _____ _____		

In order to monitor equality of opportunity in the Admission of students to the University of Northampton applicants are asked to describe their ethnic origin in one of the categories below.

Your response will not influence the outcome of your application. You do not have to answer this question if you do not wish.

I would describe my ethnic origin as (please tick one)

<input type="checkbox"/> White- British	<input type="checkbox"/> Indian	<input type="checkbox"/> White & Black African
<input type="checkbox"/> White- Irish	<input type="checkbox"/> Pakistani	<input type="checkbox"/> White & Asian
<input type="checkbox"/> Other white Background	<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Other mixed background
<input type="checkbox"/> Black Caribbean	<input type="checkbox"/> Chinese	<input type="checkbox"/> Other
<input type="checkbox"/> Black African	<input type="checkbox"/> Asian other	<input type="checkbox"/> Not known
<input type="checkbox"/> Black other	<input type="checkbox"/> White & Black Caribbean	<input type="checkbox"/> Information refused

Do you have any disability? ☐ Yes ☐ No

If you have ticked yes, please include details on a separate sheet. Failure to do this will delay the processing of your application.

**3. Education Background (in chronological order)**

School / Institution	Study Mode (Part-time / Full-time)	From		To	
		Month	Year	Month	Year

**“Remarks: University of Northampton has granted exemption for the English requirement to graduates of Hong Kong School of Commerce.”** [Please provide verified copies of certificates and academic transcripts.]

**4. English Language Proficiency**

Examination	Date Obtained (MM/YY)	Score / Grade
International English Language Testing System (IELTS)		
HKALE Use of English		
HKDSE English Language		
HKCEE English Language (Syllabus A /B)*		
Others, please specify _____		

[\*Please delete as appropriate] [Please provide verified copies of certificates.]

**5. Professional Qualifications**

Name of Awarding Institution	Title of Qualification	Date of Award (MM/YY)

[Please provide verified copies of certificates and transcripts.]

**6. Employment (in chronological order)**

Organization	Position	From		To	
		Month	Year	Month	Year

[Please provide verified employment documents and records.]

## 7. Fee Schedule and Refund Policies

This fee schedule and refund policy applies to all students who take part in the BSc (Hons) International Accounting (Top-up) at Hong Kong School of Commerce.

### Fee Schedule

1. Total programme fee is HK\$58,200. This consists of a tuition fee of HK\$58,000 and a registration fee HK\$200.
2. Tuition fee is payable by 2 instalments. The fee will be collected within 1 month before the commencement of the semester.
3. If student accepts the offer, the student should pay the registration fee, HK\$200 and the 1<sup>st</sup> instalment, HK\$29,000 in full before the deadline stated in the offer letter to complete the registration procedures. (Each instalment covers 6 months of the course.)

### Payment method

1. Payment should be paid in cash or
2. Cheque, payable to "Hong Kong School of Commerce"

## 8. Declaration

- (i) I declare that, to the best of my knowledge, the information provided in the application form is accurate and complete.
- (ii) I understand and accept that the information provided in the application form will be treated and used to concerned parties for the purpose of processing and considering my application, including market research, programme development and direct mailing.
- (iii) I authorize the University of Northampton and Hong Kong School of Commerce to collect and verify my academic and/or employment records for making decision of my application.
- (iv) I understand that, upon my registration in this programme in the University of Northampton and Hong Kong School of Commerce, the information provided in the application form will be treated as part of student record and may be used for the purposes relating to my study.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

## 9. Application Procedure

- Please read and understand all the details of course documents before submitting an application.
- Applicants will be requested to provide the originals of all certificates, transcripts and relevant documents for verification during application procedure. Interview may be conducted after the submission of application documents. Successful applicants will obtain the admission results by the contact channels provided in Application Form after the application deadline.

## 10. General Course Enquires

Austin Road Centre:

Address: 81 Austin Road, Jordan, Kowloon

(Exit C2, Jordan MTR Station) / (Exit F, Austin MTR Station)

Tel: (852) 2730 5653

### 11. Checklist Before Submission

- ☐ I have completed all sections and signed Section 8 Declaration of the Application Form..
- ☐ I have enclosed the following items:
  - ☐ 3 sets of completed Application Form (1 original and 2 copies)
  - ☐ 3 copies of HKID
  - ☐ 3 passport size photos
  - ☐ 3 copies of academic certificates and transcripts
  - ☐ 3 copies of proof of professional qualifications  
Awarding Institution(s): ACCA/AIA/HKIAAT/Others, please specify\_\_\_\_\_
- ☐ 3 copies of employment documents and records (if any)
- ☐ Documentary proof of English proficiency:
  - ☐ Test report (IELTS/TOFEL/Pearson/Others, please specify\_\_\_\_\_
  - ☐ Letter(s) from the awarding institution(s) verifying the programme(s) stated in Part 3 Education  
Background was/(were) taught and assessed in English
- ☐ Personal statement
- ☐ Reference letter(s) issued by the institution(s) I have studied before and/or my employer(s)