

# FORM EAR - ENQUIRIES ABOUT RESULT



Hong Kong  
School of Commerce  
香港商業專科學校



Application Form

## Candidate Details in BLOCK CAPITALS:

Name: \_\_\_\_\_ HKID No.: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact No.: \_\_\_\_\_

Email: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Submission of requests

1. All enquiries about published results must be made using the services described above.
2. Applications must be submitted to LCCI Hong Kong within 5 weeks after the release of results online.
3. The published results enquiry services are the only mechanism by which concerns will be addressed.
4. If an enquiry raises the results of some or all candidates revised results slips and certificates will be issued and part or the entire fee refunded.
5. Pearson LCCI will provide the enquiry outcomes within 30 calendar days from date of receipt.
6. Send the appropriate administration fee together with this form.

**Administration Fee: HK\$1241**

Payment mode:

By Cheque: issue crossed cheque made payable to “**Hong Kong School of Commerce**”

\*\*Please include bank charges for all international transactions

## Service 2 (Re-mark)

Re-marking of externally assessed components of an examination. This service will include:

- The clerical re-checks
- The re-assessment of components by a senior examiner
- The provision of an individual candidate report detailing the performance of the candidate in the examination

## EDI USE ONLY

Date received		Handled by	
By cheque: _____		Amount received	

**FORM EAR  
ENQUIRIES ABOUT  
RESULTS**



**CENTRE CODE**

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(For office use only)

When completing this application form please refer to the guidance notes on page 2 of this form. Centres should only use one form per candidate. Applications will only be accepted from centres (for internal candidates) or private candidates.

**Please note that ALL fields are mandatory**

CENTRE NAME

ADDRESS

ENQUIRY SERVICE REQUIRED

CANDIDATE NUMBER

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CANDIDATE NAME

AWARD ENTRY CODE

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AWARD NAME

DATE OF EXAM

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FEE PAYABLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME

HEAD of Centre / Examinations Officer / Private Candidate (Delete as Appropriate)