

January 2017 Series Exam - Candidate Entry Form
(Closing Date: 11 November 2016)



**Hong Kong
School of Commerce**
香港商業專科學校



LCCI Centre Code 349	Candidate Full Name in Block Letters (as per HKID card)		
H.K.I.D Card No		Date of Birth (DD/MM/YYYY)	
Nationality		Gender (Please tick)	Male <input type="checkbox"/> Female <input type="checkbox"/>
Do you have any physical disabilities that may affect you in the examination?		Yes/No (If yes, please indicate)	
Are you a Hong Kong School of Commerce student?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Postal Address			
Email Address			
Home/ Office No.		Mobile Phone No.	

S/N	Day	Exam Date	Exam Time	Subject Code	Subject Name	Level	Examination Fee in HKD	Registration Subject & Fee
1	Mon	16-Jan-17	6:00-8:00pm	20091	Bookkeeping (2015 Syllabus)	1	\$667	
2	Tue	17-Jan-17	6:00-8:30pm	20094	Cost Accounting (2015 Syllabus)	2	\$803	
3	Wed	18-Jan-17	6:00-8:30pm	20093	Bookkeeping and Accounting (2015 Syllabus)	2	\$803	
4	Wed	18-Jan-17	6:00-9:00pm	20097	Financial Accounting (2015 Syllabus)	3	\$913	
5	Wed	18-Jan-17	6:00-9:00pm	20104	Accounting (2015 Syllabus)	3	\$913	
6	Fri	20-Jan-17	6:00-9:00pm	20098	Cost and Management Accounting (2015 Syllabus)	3	\$913	
							Total Amount Payable in HKD	

<p>Candidate Declaration:</p> <p>I declare that the above information is correct. I agree to be contacted by Pearson LCCI (and/or Pearson group of companies or their service providers) for special marketing offers, promotions, information about Pearson's products and services which may be of interest by Mail, E-mail, SMS and Telephone Call. I consent to the collection, use and disclosure of my personal data by Pearson (and/or Pearson group of companies or their service providers) for the above purpose.</p>	For Centre Use Only	
	Checked By	Received by Hong Kong School of Commerce
Candidate's Signature and Date	Centre's Signature and Date	NB : ALL LCCI FEES ARE NON-REFUNDABLE

GUIDANCE NOTES

1. It is the responsibility of candidates to ensure that there is no timetable clash at the time entries are submitted, no special timetabling arrangements will be made.
2. Once entries have been made, amendments to selection of subjects will not be considered.
3. Fees paid will not be refunded or transferred.

Registration Method

Registration **in person only** – From **17 October 2016 to 11 November 2016**

Time : 10:00 am – 9:00 pm (Mon to Fri) ; 10:00 am – 6:00 pm (Sat)

Address : Hong Kong School of Commerce
1/F, 81 Austin Road, Jordan, Kowloon

Telephone : 2730 5653

Please bring the following documents for registration purpose :

1. Completed entry form;
2. A photocopy of your HKID card / Passport;
3. A cheque / transaction advice for the payment of the examination fee

Payment of Examination Fees : (Please tick ✓)

By Bank Deposit

Account Name : Hong Kong School of Commerce
Name of Bank : The Hongkong and Shanghai Banking Corporation Limited
Account Number : 004-183844-001

Please MUST keep the original receipt as proof of payment and present it to us with the completed entry form before deadline

By Cheque : Cheque No. _____

Cheque should be payable to “**Hong Kong School of Commerce**”.

Please put your name and contact number on the back of the cheque

Please note that cash payment / internet banking transfer payment are NOT accepted in person for registration

Admission Forms

Admission forms will be released to candidates about 10 working days before the examinations. If you do not receive your admission form, please email to pqs.internationalenquiries@pearson.com for replacement.

Examination Results

Results will be released to all candidates four months after the last examination date. Candidates do not receive a result slip by the end of **April 2017** should contact the school. Any requests for reissuing of results after **May 2017** may not be considered.

Candidate with Special Needs

Candidate with disabilities may apply for special examination arrangements (e.g. allocation to special centres, extra time allowance, provision of braille or enlarged question papers) for an examination. Each application should be accompanied by supporting documents. School candidates should apply via their schools. Private candidate may submit the applications together with the entry forms on or before 11 November 2016. Late applications without valid reasons may not be accepted.

Further Enquiries

Email : pqs.internationalenquiries@pearson.com
Website : www.lcciasia.com or www.qualifications.pearson.com